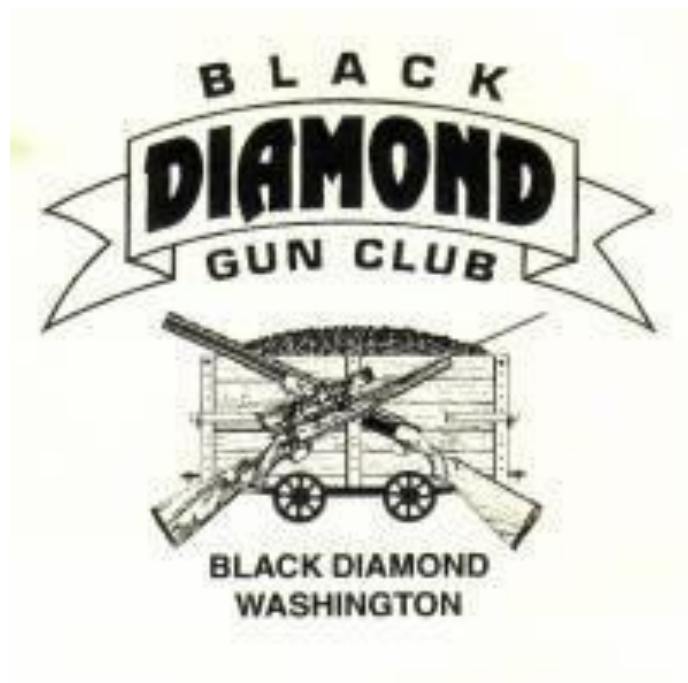


CONSTITUTION

and

By-laws

NINTH EDITION



[www.BlackDiamondGunClub.org](http://www.BlackDiamondGunClub.org)

Email – [Info@BlackDiamondGunClub.org](mailto:Info@BlackDiamondGunClub.org)

1940 – 1948 – 1963 – 1979 – 1987 – 1995 – 1999 – 2010-- 2022

## Table of Contents

<b>Contents</b>	<b>Page</b>
Club History	1
Article I      Name	2
Article II     Mailing Address & Telephone	2
Article III    Territory	2
Article IV    Objectives	2
Article V     Membership & Voting	3
Article VI    Initiation Fees & Annual Dues	4
Article VII   Honorary, Special, Spousal, and Junior Memberships	4
Article VIII   Meeting of Members	5
Article IX    Board of Trustees	6
Article X     Election of Trustees	8
Article XI    Officers	8
Article XII   Committees	10
Article XIII   Amendments	10
Article XIV   Contracts & Instruments	11
Article XV   Fiscal Year	11
Article XVI   Rules of Order	11
Article XVII   Property Rights	11
Article XVIII   Dissolution of the Organization	11
Presidents	12

### **Constitution Adoption**

Our constitution was first adopted June 17, 1940 in Seattle. After 38 years of amendments, etc., the time for revision had come about. The Constitutional revision was accomplished at the Georgetown Clubhouse in rural Black Diamond on October 17, 1978. The Fifth Revision was accomplished at the now Black Diamond Gun Club on April 21, 1987. The Sixth Revision was accomplished on July 18, 1995. The Seventh Revision was accomplished on April 20, 1999. The Eighth Revision was accomplished on May 18<sup>th</sup>, 2010. The Ninth Revision was accomplished on September 6<sup>th</sup>, 2022.

### **Club History**

With Ralph Bellinger as acting chairman, the first meeting of the club was called together in James Gordon's real estate office on Airport Way, on Feb 12, 1940 with the following present as charter members: Morrie Vaultsteke, Leonard Thompson, Walter Searles, A.M. Clark, A.L. Sand, James Gordon Jr., Victor Balliau, Ralph M. Bellinger, and James (Tex) Corpron, C (Babe) Traverso, Mel Ly'sne, Fred Schatterkirk, Lloyd Strander, and Henry Debels.

The name "Georgetown Rod & Gun Club" was taken and the first slate of officers were: Ralph Bellinger (President); Morrie Vaultsteke (Vice President); Leonard Thompson (Secretary); and A.L. Sands (Treasurer).

During the following years, the members participated in fishing derbies in Elliott Bay, competing with the Evergreen Club for North and South end prizes.

Since that time, the Club has held fishing parties, meetings of men's service groups, Boy's Clubs, youth hunter's education classes and scouting events, sponsored community Easter egg hunts, youth and fishing events, and provided facilities for training of military and law enforcement agencies.

The Club was incorporated on May 1, 1941 with the first meetings being held at Gordon & Sons Realty. Since then, the Club has held meetings at many different places, including the VFW hall in Georgetown in 1963.

On May 24<sup>th</sup>, 1941, the Club held an essay contest, for girls and boys, on the "Origin of Georgetown". Service work, the following years, included: a movie camera donation to the Georgetown School, Boys Club and Scout activities, and many others. The Club took a major role in the organization and construction of the Georgetown Boys Club Building, taking a major part in the fund-raising activities. The Clubhouse, since has been taken for an airport extension in 1957.

On August 11<sup>th</sup>, 1941, the Club held its first annual picnic at Lake Geneva. The first salmon dinner was held on November 8<sup>th</sup>, 1940, in the Masonic Temple. Ladies night dinners, dances, wild game feeds, and a Buffalo Dinner and Dance night were also held on a regular basis.

The Club used to own trap grounds near Midway, but since then purchased 56 acres for a trap ground, rifle and pistol range, and picnic area.

This land is located east of the Flaming Geyser State Park Intersection, which is 1.6 miles south of Black Diamond on the Enumclaw Black Diamond Highway. The land was purchased in 1958.

Developments so far on the Club's land include a 200-yard rifle and pistol range, a trap grounds which has five trap houses, and a fine clubhouse with a kitchen, and a club room. It was built in 1960 and our new storage building added in 1978. There is also a living area set aside for our caretaker at the entrance to our property. In 1985, a 100-meter range was added. In 1985 and 1986, a covered area for trap shooting was added.

In recent years, the Club completed the lighting of the trap grounds and the rifle and pistol range. In 1994 the first voice activated trap auto-pull system was installed. Through the volunteer efforts of its members, the Club continues to improve and expand its facilities.

Activities include range development for varied shooting sports, youth programs for candidates of the Washington gun safety course, training affiliated with the Civilian Marksmanship program, pistol instruction, an annual turkey shoot, a Christmas party, and a July 4<sup>th</sup> family picnic.

**CONSTITUTION AND BY-LAWS**  
**OF**  
**THE BLACK DIAMOND GUN CLUB**

Adopted at Seattle, Washington, June 17<sup>th</sup>, 1940, and since amended many times.

**ARTICLE 1**  
**NAME**

This organizations shall be known as the “Black Diamond Gun Club”.

**ARTICLE II**  
**MAILING ADDRESS SHALL BE LOCATED AT THE BLACK DIAMOND POST**  
**OFFICE**

Our Clubhouse address is:

Black Diamond Gun Club  
P.O. Box 217  
34862 Enumclaw Black Diamond Road SE  
Black Diamond, Washington 98010

Our phone number is:  
(360) 886-8047 – Clubhouse

**ARTICLE III**  
**TERRITORY**

The territory to which its principle operations are to be confined shall be: State of Washington.

**ARTICLE IV**  
**OBJECTIVES**

The objectives of the club are hereby defined and declared to be as follows:

**SEC. 1.** To protect, propagate, and increase fish and game, the natural food thereof, and improve the habitat of all wildlife.

**SEC. 2.** To procure the enactment of laws for the protection and restoration of fish and game and their natural food, forests, marshes, streams, lakes, and to promote the observance and enforcement of such laws.

**SEC. 3.** To create and foster public sentiment in favor of protection and restoration of fish and game and their natural foods, of woods, water, and wildlife.

**SEC. 4.** To promote sportsman-like methods in hunting and fishing, and proper respect for the rights of landowners.

**SEC. 5.** To cooperate with all organizations, associations, or agencies having similar objectives.

**SEC. 6.** To foster the education, of the youth of our State, in matters of conservation and good hunting and fishing sportsmanship.

**SEC. 7** To provide our membership families and community with a safe, family friendly environment for enjoying shooting and outdoor sports.

## **ARTICLE V MEMBERSHIP AND VOTING**

**SEC. 1. Membership:** Club membership may be set at a figure to be determined by a two thirds majority of the Board of Trustees. If full membership is reached, a first come, first served waiting list shall be established. There will be two classes of membership: "ADULT" also known as "REGULAR" membership, and "JUNIOR" for ages ten thru seventeen. Junior Members who have attained their 18<sup>th</sup> birthday will, on the next annual date of renewal, pay regular club dues, however, no initiation fee will be required.

**SEC. 2. Qualifications:** To be eligible for membership, a person must have reached their 18<sup>th</sup> birthday (10<sup>th</sup> for junior), be of good moral character, and promote the purposes of this organization.

**SEC. 3. Application for membership:** All applications for membership must be in writing on a form specified by the Board of Trustees. Each applicant must be interviewed by the board at the regularly scheduled Board Meeting or an interview at another time determined by the board of trustees. Applications for membership must be submitted to and approved by the Board of Trustees by unanimous (all) approval vote.

**SEC. 4. Membership Date:** The date the Board of Trustees approves the applications, to determine when the member has reached the one-year membership requirement, to vote on club issues.

**SEC. 5. Voting Rights:** Each member in good standing shall be intitled to cast one vote on every mailer submitted to a vote of the members. Neither voting by proxy nor cumulative voting will be permitted.

**SEC. 6. Voting Eligibility:** To be eligible to vote, a regular member must be a member in good standing for a period of one (1) year, at the time of voting, to exercise the privilege. (A member in “good standing” is a member whose dues are paid-up and who is not under current censor or discipline by the Board.)

**SEC. 7. Orientation and Activation:** New members, after acceptance, will be awarded club access after a scheduled range orientation.

**SEC. 8. Transfer of Membership:** No membership may be transferred, either by the member, by operation of law, or from another club. No members may loan his access key to the club facilities to anyone. The penalty for sharing gate lock access is loss of club membership. No exceptions allowed.

**SEC. 9. Termination for Cause:** A member who makes false statement on their membership application or whose conduct is deemed detrimental to the safety or principles of this organization, or its members may be dropped from membership by a vote of two-thirds majority of the Board of Trustees in office. The Board of Trustees shall have authority, but not an obligation, to hold hearing procedures on any contested termination of membership. Among the reasons for termination, but not limited to are Lending of club key access or lock combination to non-members, disregard of gun safety procedures, handling weapon on rifle / pistol range when someone is down rage, refusing to stop consuming alcoholic beverages on the club premises, theft or embezzlement of club funds.

**SEC. 10. Resignation and Reinstatement:** A member may resign by filing with the Secretary his/her written resignation. Dues paid by him/her in advance shall not be refunded or pro-rated. Such resignation shall not relieve the resigning Member of the obligation to pay dues, fees, or special assessments which have accrued up to the date of such resignation and which were unpaid. Reinstatement of a former membership may be accepted. However, such applicant for reinstatement, as a condition to their reinstatement shall be required to pay all dues, fees, and special assessments which were previously due and unpaid by him/her at the time of their resignation. Reinstatements must occur within two years of date membership ends or a new membership and initiation become necessary.

**SEC. 11. Guests Privileges:** Members are allowed to bring guests, to introduce them to the club’s facilities. Members are responsible for the conduct of their guests. The club reserves the right to restrict a member’s guest privileges, should they be abused. A “guest” is anyone, other than an immediate family member (Immediate family members are spouse, children, and parents). All guest will pay the public shooters fees at the rifle/pistol range and trap fields.

## **ARTICLE VI INITATION FEES AND ANNUAL DUES**

**SEC. 1. Initiation Fees and Annual Dues:** There shall be a one-time initiation fee and annual dues paid by members. Initiation fees, annual dues, and special assessments for members

shall be established by the Board of Trustees. The initiation fee and annual dues may be changed by a two-thirds vote of the whole Board of Trustees, but such raises are limited to no more than \$25.00 in any two (2) year period. This does not prevent the Board of Trustees from establishing special assessments to the membership in cases of emergency. A full explanation of the emergency, and the need for a special assessment, must be mailed, emailed, or faxed to the entire membership 30 days before the Board votes on said assessment.

**SEC. 2. Payment of Initiation Fees:** Any person applying for membership in the Black Diamond Gun Club shall, at the time they are accepted for membership, deposit with the club Treasurer, or a member authorized to receive it, the current initiation fee and annual dues or prorated amount thereof which shall be the annual dues until the upcoming first day of June. Junior members are not required to pay an initiation fee. Junior members' dues will be \$15.

**SEC. 3. Dues- When Delinquent:** Annual dues are due and payable on or before the 1<sup>st</sup> day of June. If payment in full is not received on or before June 30<sup>th</sup> of said year, dues are considered delinquent, gate activation will be cancelled, and club access denied. Any member who becomes delinquent shall be considered to have voluntarily terminated membership. Such member may apply, within one year, for reinstatement without an initiation fee, providing back dues and late penalties are paid.

Reinstatement requires that a membership opening be available and that the Board of Trustees re-approves the application. This also applies to ARTICLE V, SEC. 10, regarding reinstatement.

## **ARTICLE VII HONORARY, SPECIAL, LIFE, SPOUSAL, AND JUNIOR MEMBERSHIPS**

**SEC. 1. Honorary Membership:** Individual members may be elected at any Board meeting of the club by ballot which must be unanimous for acceptance. Such honorarium is for one year only, at no cost to the recipient. Honorary members need not be present at the time they are voted on.

**SEC. 2. Special Membership:** Other forms of special membership, and the conditions thereof, may be changed by a majority of the Board of Trustees.

**SEC. 3. Paid-For-Life-Memberships:** To qualify for paid-in-full life membership, a member must have: (1) reached the age of 65, and (2) been a club member for the last consecutive 15 years. Such honorarium is at no cost to the recipient and awarded when applied for and approved by the Board. Life members are guaranteed all club rights and privileges, including the right to hold office and vote. The Board of Trustees may recommend paid-in-full life memberships, which do not meet the above qualifications, but such recommendations must pass a two-thirds vote of the members present at the next general meeting.

**SEC. 4. Spousal Membership:** A member in good standing, entitles his/her spouse to become a member in good standing, by paying his/her yearly dues without paying another initiation fee.

**SEC. 5. Junior Membership:** A Junior Membership will be available as set forth in ARTICLE V, SEC. 1.

## **ARTICLE VIII MEETING OF MEMBERS**

**SEC. 1. Annual Meeting and Order of Business:** An annual meeting of the members shall be held in December of each year. The order of business shall include: (1) a complete report by the Treasurer of the financial condition of the organization, including a summary of the receipts and disbursements for the prior year; (2) a review by the chairman of the Board of Trustees and Officers on the activities of the Board of Trustees and Officers for the same period; (3) the election of Officers and Trustees per ARTICLE IX and X of these bylaws; (4) such other new and old business as may properly come before the meeting. Minutes of this meeting shall be taken and kept in the Club's Book of Minutes.

**SEC. 2. Installation Meeting:** The installation of new Officers and Trustees shall be held at the annual meeting in December.

**SEC. 3. Regular Meetings:** A regular meeting of the members shall be held the third Tuesday of each month beginning at 7:00 pm in the clubhouse. This section constitutes notice to the membership. If the Board of Trustees decides not to have a regular meeting, the Secretary shall give each member written notice of same at least 7 days before the date scheduled for the meeting. An e-mail to members can constitute a written notice for this purpose.

**SEC. 4. Special Meetings:** Special meetings of the members may be called by the President upon the request of 10 members when they deem such a meeting is in the interest of the Club. Notice must be mailed, emailed, or faxed to the membership at least 7 days before the meeting, stating the purpose for which it is called and the business to be transacted at any such meeting. The notice shall be deemed to be delivered the day after it is deposited in the United States mail, addressed to the member at the address appearing on the organization's records, with postage thereon duly paid.

**SEC. 5. Meeting, change of:** Meeting dates, and places designated for the meetings of the club, may be changed by a majority vote of members present at the regular/special meeting of the club, and notice of change mailed, emailed, or faxed, as instructed for special meeting per ARTICLE VIII, SEC. 4.

**SEC. 6. Address Corrections:** It shall be the duty of each member to give the Secretary, in writing, the member's correct address and any change thereof. Any notice, required by these Bylaws to be given to a member, shall be sufficient if mailed, emailed, or faxed, to such member at the address furnished.

**SEC. 7. Recommendations to Trustees:** At any meeting of the members, the members may make recommendations to the Board of Trustees, and Officers, by a majority of those present entitled to vote. The Trustees and Officers shall not be bound by such recommendations, but shall give them careful and unbiased consideration, and shall report to the membership at the next regular meeting what action, if any, was taken.

**SEC. 8. Action by the Members:** Action by the members on any matter may be taken only at the regular or special meeting. The vote of the majority of the members, with a quorum

present at the time of the vote shall be the act of the membership, unless a greater percentage of votes, on any question, are required by the By-laws.

**SEC. 9. Quorum of Members:** A quorum shall be constituted as follows: at a regular or special meeting, properly noticed, those members present.

## **ARTICLE IX BOARD OF TRUSTEES**

**SEC. 1. Board of Trustees:** The property, affairs, and business of the organization, shall be managed by a board of 11 Trustees.

The Board of Trustees shall consist of:

- a. The President and Vice President then in office.
- b. Nine Trustees elected at large.

**SEC. 2. Election and Terms of Trustees:** At the annual meeting of the membership, in December, the membership shall elect the Trustees by secret ballot. Such elected trustee shall then take office at the end of the meeting and shall hold office for a period of up to 3 years or until his/her successor has been duly elected and qualified.

**SEC. 3. Chairman of the Board of Trustees:** At the first Board meeting after the election of Officers and Trustees, the Board of Trustees shall elect a Chairman of the Board by majority vote. The Chairman of the Board shall be the Chief Executive Officer of the Club, shall supervise and lead the organizations affairs, preside at the Board of Trustees meeting, ensure that Trustees and Officers follow through on assignments, sign all legal documents, contracts, and instruments approved by the Board for signature.

**SEC. 4. Vacancies:** Vacancies occurring on the Board of Trustees may be filled by majority vote of the Trustees then in office. A Trustee, so elected to fill a vacancy, shall hold office until the next annual meeting.

**SEC. 5. Quorum of Trustees:** A majority of the Trustees, then in office, shall constitute a quorum for the transaction of business. (5)

**SEC. 6. Trustees Elected to President or Vice President:** A serving Board member, elected as President or Vice President, reduces the Board size to under 11 Trustees. In such cases, an additional Trustee(s) shall be elected to serve as interim Trustee(s), to bring the Board to 11 members. The interim Trustee shall serve until the next general election, or as long as the Trustee, elected to President or Vice President, serves in the capacity of President or Vice President, whichever is earlier.

**SEC. 7. Action by the Trustees:** With a quorum present, the vote of a majority of the Trustees present, at the time of the vote, at a regular or specially called meeting, shall be the act of the Board of Trustees, unless a greater percentage of votes on any question are required by these By-laws. Proxies are not allowed.

**SEC. 8. Notice of Meeting of the board of Trustees:** Notice of the time, date, and place of regular meetings, shall be given by resolution of the Board of Trustees, or in a manner herein provided for special meetings. Notice of all special meetings shall be given as Follow: all notices shall be given at least 48 hours before the meeting, and may be given by telephone, in person, by mail, email, or FAX, or as determined by a majority of the BOARD. Notices given by mail shall be sent to the Trustee's address appearing on the organization records. If sent by mail, they shall be deemed delivered, two days after mailing. The purpose, of a special meeting, shall be stated in the notice thereof. Attendance of a Trustee shall constitute his/her waiver of notice, unless he/she attends for the sole purpose of objection to the transaction of any business thereat, on the grounds that it was not properly called.

**SEC. 9. Meeting of Board of Trustees:** A regular meeting of the Board of Trustees shall be held the first Tuesday of each month beginning at 7:00 pm at the clubhouse. This section constitutes notice to the members and Trustees. If the Board of Trustees decides not to hold a regular meeting, the Secretary shall give each Trustee written notice, of same, seven (7) days before the date scheduled for the meeting. The Board shall be permitted to conduct business at any annual or regular meetings of the Club (ARTICLE VIII, SEC. 1. and 3.). Action at such meeting of the Board would be subject to review at the next regular Board Meeting, and a Board member's absence, at such annual or regular meeting will not imperil their standing as a Board member. (ARTICLE IX, SEC. 13.)

A special meeting of the board of Trustees may be called by the Board Chairman or upon request by 50 percent of the Board of Trustees. Notice of all special meetings shall be given accordance with ARTICLE IX, SEC. 8., of these By-laws.

In the event that it shall be necessary for the Board to carry out the corporation's business, and it is impractical for the Board to meet, the Chairman may cause the Secretary to poll all Trustees by person contact, telephone, email, or fax, on any specific matter or matter being placed before the Board. A matter may be passed by the affirmative vote of a simple majority of all elected Trustees then serving, unless a greater percentage of votes on any question are required by these By-laws.

If the vote shall have been taken verbally, the Secretary shall record a written memorandum of the vote, including the names and votes of those Trustees voting, in the minutes of the Board and shall, as soon as practical, obtain from each trustee a written confirmation of such memorandum.

The section shall not be construed as permission to call members not in attendance at a regular or special meeting to obtain their vote. Only those members present at the meeting may cast a vote.

**SEC. 10. Minutes:** The minutes of the preceding meeting of the Board of Trustees shall be read at each meeting unless dispensed with by a vote of the Trustees.

**SEC. 11. Treasurer's Report:** At each regular meeting of the Board of Trustees the Treasurer shall make a report of the receipts and expenditures and report the financial condition of the organization.

**SEC. 12. Removal of Trustees and Officers:** The Board of Trustees shall have the power at any regular or special meeting, by a two-thirds majority vote (i.e., at least 7 Trustees), to declare

vacant the office of any Trustee or Officer, either for or without cause. Upon written request of any Trustee or Officer so removed, the matter shall be reconsidered and voted upon again at the next regular Board meeting.

**SEC. 13. Retention of Office:** Officers and members of the Board of Trustees, in order to retain office, must attend or have a legitimate excuse for not attending at least one, in any three consecutive, regular Board meetings. The Board of Trustees, in a regular or special meeting shall determine what is a legitimate excuse. Upon loss of his/her position, the Officer or member of the Board of Trustees may be replaced as provided in ARTICLE IX, SEC. 4. of these By-laws.

**SEC. 14. Resignation of Trustees and Officers:** The resignation of Trustee and Officers in good standing may be accepted, by the Chairman of the Board, at any meeting after notice in writing has been given the Secretary.

**SEC. 15. Compensation:** Officers and members of the Board of Trustees shall not receive compensation for their service as such. Nothing herein shall be construed to prevent an Officer or Trustee from serving the organization in any other capacity, and receiving compensation, therefore. No Officer or Trustees shall use their position to obtain personal benefits. Use of the club facilities for personal remuneration shall not be done without written Board permission specifying date(s) and/or time. (See also ARTICLE XI, Sec. 2.).

**SEC. 16. Expenses:** All claims for reimbursement of expense shall be made in writing accompanied by receipts, to the Treasurer. The Board of Trustees must pre-approve payment of all expenses by an Officer or Trustee, except for normal operating expenses of BDGC, and not major in nature. Receipts and/or bills must accompany the organization's bank checks for both signatures. Donations or gratuitous acts will be graciously accepted.

## **ARTICLE X ELECTION OF TRUSTEES**

**SEC. 1. Qualification:** To be eligible to be nominated for Trusteeship a person must have been a member in good standing for at least one year prior to the date set for the election, and may not be an employee of the club.

**SEC. 2. Nomination Committee:** The Board of Trustees shall appoint a nominating committee consisting of five members, three of which shall be members of the Board of Trustees, for the purpose of selecting prospective member of the Board of Trustees and Officers. This committee shall nominate a minimum, of three (3) Trustee candidates, who have indicated a willingness to serve if elected. The nomination committee shall nominate at least one candidate each, for the positions of President, Vice President, Secretary, and Treasurer who have stated a willingness to serve if elected. Members of the nominating committee may not nominate themselves.

After accepting the nominating committee's suggestions, the Board of Trustees, 20-30 days prior to the annual meeting, shall inform the general membership of the recommended slate of Officers and Trustees and of nominations from the floor taken at the November general membership meeting.

**SEC. 3. Nominations by Membership:** Nominations from the floor may be submitted to the membership for consideration if the nominator's motion receives a second. Nominations from the floor must be made at the November general membership meeting in order to inform the membership 20-30 days prior to the election and thereby give the membership time to consider all nominees' candidacies.

**SEC. 4. Ballots:** Trustees and Officers shall be elected at the annual meeting by secret ballot provided by the Secretary. The official printed ballot shall have the names of the nominees showing the office to which each has been nominated.

## **ARTICLE XI OFFICERS**

**SEC. 1. Names and Qualifications of Officers:** The Officers of the organization shall be President, Vice President, Secretary, and Treasurer. No two of said Offices may be held by the same person. The President and Vice President are to be members of the Board of Trustees, during their term of office. Officer candidates must be a member in good standing, for at least one year prior to the date set for the election.

**SEC. 2. Limitation of Powers:** No Officer may receive compensation for his/her services. No officer may hold a similar office with any other club, organization, or corporation, with like objectives and ideals, other than those with direct affiliation with this organization, without approval of the Board of Trustees.

**SEC. 3. Term of Office:** Officers shall be elected for a term of one (1) year, from January 1<sup>st</sup>, to December 31<sup>st</sup>. President and Vice President may not hold office for more than two (2) consecutive terms in their respective offices.

**SEC. 4. Duties and Powers of Officers:**

- A. President: (1) The president, subject to the authority of the Board of Trustees, shall have the general supervision of the organization's day to day operation. He/She shall have direct supervision of the caretaker, counter, and any other employees.

He/She shall preside at all membership meetings and is authorized to call a special meeting of the general membership, as per ARTICLE VIII, SEC. 4. (2) The President shall appoint all standing or temporary committees and fill committee vacancies. (3) The President may appoint a records keeping assistant to the Secretary to help maintain the membership records.

- B. Vice President: In the absence of the President, or in the event of his/her inability or refusal to act, the President's duties shall be performed by the Vice President. If the Vice President shall also be absent, unable, or unwilling to act, the Secretary shall perform such duties as the President, or the Board of Trustees may assign to the Secretary.

- C. Secretary: The Secretary shall: (1) keep the minutes of the meetings of the membership and of the Board of Trustees, in the books provided for that purpose; (2) provide the minutes of each Board of Trustees meeting to all Trustees, prior to the next board of Trustees meeting; (3) see that all notices of meeting of the members and Trustees are given in accordance with the provisions of these By-laws, or as required by law; (4) be custodian of the organizations records; (5) keep a register of addresses of each member of the organization, including the date of their entry into the club (date their application is approved); (6) provide membership cards and gate lock access to new members; (7) conduct correspondence; (8) read correspondence and other communications at the meeting of the Board of Trustees and General meeting as the leadership may direct or request to be read; (9) shall hand over to his/her successor in office all records and books within ten days after the election of his/her successor; (10) Perform such other duties as the President or Board of Trustees may specify.
- D. The Treasurer shall: (1) have charge, custody of, and be responsible for all funds and securities of the organization, from all sources, and shall deposit all such money, in the name of the organization, in such depositories as the Board of Trustees may designate; (2) receive and give receipts for money due and payable to the organization; (3) pay all obligations of the organization, upon approval by the Board of Trustees. Any claim or bill (checks) shall require dual signatures; the Treasurer and one other officer; (4) keep a complete record of all organization income and expenditures; (5) make a report to the Board of Trustees, of the financial condition of the organization, at every Board meeting; (6) at the annual meeting in December, make a complete report of the financial condition of the organization for the immediately preceding calendar year; (7) give an up to date report of the financial condition of the organization to the general membership either monthly or upon the request of the majority of the members present; (8) perform such other duties as may be assigned to him/her by the President or Board of Trustees.

The Board of Trustees may, at its discretion and by a two-thirds majority vote, require the Treasurer to furnish a bond as security for the faithful performance of his/her duties, the expense of such bond to be paid by the Club. The Board of Trustees may keep the Treasurer bonded at all times for the sum of not less than \$5,000.00.

The Board of Trustees shall assign the Treasurer and three other Trustees, as “authorized signatures” to sign the organization’s checks.

The Treasurer shall hand over to his/her successor in office, within 10 days after the election of his/her successor, a complete, up to date and accurate financial statement together with all funds and records pertaining to his/her office.

**SEC. 5. Removal from Office:** An Officer may be removed from office by a two-thirds majority vote (i.e. at least seven (7) Trustees) of the Board of Trustees. See Article IX, SEC. 12. Of these By-laws.

**SEC. 6. Resignation of Officers:** The resignation of Officers in good standing may be accepted by the President at any meeting, after notice has been given (in writing) to the Secretary.

## **ARTICLE XII COMMITTEES**

**SEC. 1. Presidential Appointments:** The President, immediately upon his/her election, shall appoint a standing committee consisting of not less than three (3) members per committee in the following areas deemed necessary by him/her such as: activities, entertainment, education, ways and means, club grounds, finance, membership, traps, kitchen, Bullsheet, planning, rifle, archery, black powder, youth camp, and other club sports activities.

**SEC. 2. Committee Chairman:** The Chairman of each committee shall follow through, to its conclusion, the action called for in any resolution adopted by the Club and assigned to his/her committee, so that the object and purpose of each resolution shall be obtained. The Chairman shall make a report of the progress and results of their efforts to the Club at each regular Board meeting.

**SEC. 3. Committee Duties:** The duties of said committee shall be similar to those usually performed, by such committees in other like organizations, provided that special duties may be assigned, to said committee, by the Club.

**SEC. 4. Committee Members:** At least one member of the Board of Trustees shall sit on each major committee.

**SEC. 5. Audit Committee:** There shall be an annual audit committee, whose purpose shall be to provide reasonable assurance that the corporation's assets are safeguarded, and the finances are properly managed. The committee shall consist of three (3) members. One (1) member shall be provided by the President and two (2) members, elected or appointed by the Board of Trustees, at the Board of Trustees meeting. The audit committee shall report its findings to the Board of Trustees.

## **ARTICLE XIII AMENDMENTS**

**SEC. 1. Membership Notification:** After approximately 30 days written notice to the full membership, which outlines all proposed changes, these By-laws may be repealed, amended, or new By-laws may be adopted, by a vote of two-thirds of the membership present at the meeting so called. These By-laws may not be amended or repealed by the Trustees. However, the Board of Trustees shall first pass on any general outline of any proposed substitution, change, or amendment to the Club's By-laws. Whenever any amendment of any by-law is adopted, amended, or repealed, it must be copied into the Book of By-laws of the organization. Copies of same are to be provided to the full membership within 30 days.

**SEC. 2. Amendment Form:** All amendment changes shall be typewritten and shall be substantially in the following form:

“Be it resolved, by the Black Diamond Gun Club, in meeting assembled at the clubhouse on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, that (place herein resolution of amendment)”

Signed by Secretary of Black Diamond Gun Club, year of date.

#### **ARTICLE XIV CONTRACTS AND INSTRUMENTS**

No person shall have any authority to expend money or bind the organization by any contract or instrument unless specifically authorized in writing by the Board of Trustees. Such authorization shall be included in the minutes of a regular or duly notified special Board meeting. See also ARTICLE IX, SEC. 16.

#### **ARTICLE XV FISCAL YEAR**

The fiscal year of this organization shall commence on January 1<sup>st</sup> and end on December 31<sup>st</sup> of each calendar year.

#### **ARTICLE XVI RULES OF ORDER**

Except as otherwise specifically provided in these By-laws, all meetings of the members, Board or Trustees and committees shall be governed by “Robert’s Rules of Order” (revised), insofar as they are appropriate.

#### **ARTICLE XVII PROPERTY RIGHTS**

No member, Trustee, or Officer shall have any rights, titles to, or interest in any of the assets or property of this organization, except the right to make use thereof as a member in accordance with the authority of the Board of Trustees.

#### **ARTICLE XVIII DISSOLUTION OF THE ORGANIZATION**

Upon liquidation, dissolution, termination, or abandonment of this organization, all of the property and assets of this organization shall be transferred or conveyed by gift to one or more domestic organizations, foundations, or associations, exempt from federal and state income tax and engaged in activities substantially similar to those of the organization. Said property and assets may also be placed in trust with the National Rifle Association for funding of the building of a future rifle/shotgun range in the local area or given as an outright gift to the National Rifle Association. Any such transfer or conveyance shall be executed, in accordance with the laws of State of Washington, relating to the liquidation, dissolution, terminations or abandonment of non-profit organizations. In no event shall any properties or assets of this organization be conveyed or transferred to any member upon the liquidation, dissolution, termination, or

abandonment of this organization, except for full consideration. The Board of Trustees have the option of trying to relocate the Club in the local area, for period of three (3) years, before distributing the property and assets of the organization according to the above instructions.

**CERTIFICATE OF SECRETARY  
OF  
THE BLACK DIAMOND GUN CLUB**

I herby certify that I am the duly elected and acting Secretary of said nonprofit corporation and that the forgoing By-laws comprising 12 pages, constitute the By-laws of said corporation as duly approved at a regular meeting of the Trustees held on September 6, 2022 and approved by the vote of more than two-thirds of the membership present at the regular meeting of the membership held on October 18, 2022

Dated November 1, 2022, Phil Johnson, Secretary, Black Diamond Gun Club

**PRESIDENTS**

Ralph Bellinger  
Willie Price  
Ted Wicks  
Mano Vincenzi  
Glen Saul  
A.I. Sand\*  
Willard Crow  
Al Hagen  
Mike Pavone  
Harold Junker  
Babe Traverso\*  
Vern Schmitt  
Anthony Parker  
Ted Halladay  
Art Buckland  
Russ Rittenburg  
Don Keihlbauch  
Chuck Morgan  
Gary Trap  
Clayton Carrol  
Tom Hunt  
Bob Sadesk

Glen Reutter  
Bob Chess  
Ken Dludsikofsky  
Clete Novinski  
Robin Krombec  
Brent Ranton  
Tom Wheaton  
Rich Moore  
Lenny Mackey  
Ted Lange  
Donna Covey  
John Thimmesch  
Don "Boone" Heinz  
Bob Berkey  
Frank Neumayer  
Eagle Tover  
Steve Rinehart  
Marion Dukes  
Mark Downing  
Jim Bradbury  
Pat Manion  
Clinton Shaw

\*Charter Member

### Order of Business

1. Roll call of Officers and Trustees
2. Introduction of guests
3. Introduce new members and read applications for Membership
4. Reading and approval of minutes of previous meeting and correspondence
5. Treasurer's report
6. Reports of standing committees
7. Reports of special committees
8. Reports of Officers and Trustees
9. Unfinished business
10. New business
11. Good of the Order
12. Drawing of the Kitty
13. Adjournment